

Best Single Source Plus ESG-CARES [CV] Program Agreement

BSS+ ESG-CARES [CV] PROGRAMMING REQUIRES CASE MANAGEMENT

- BSS Plus ESG-CARES [CV] is a voluntary program to assist individuals and/or households who are homeless to obtain and maintain housing.
- I must meet the requirements for the agency that I am applying to and BSS+ ESG-CARES [CV] to get services.
- I understand there is no guarantee I will receive financial assistance and assistance is different for each client in the program.
- Adult household members (18+) must provide all required eligibility information including, but not limited to, ID, proof of income, if available, although, not required for program eligibility (bank statements, award letters, pay stubs, etc.).
- I agree to stay in regular contact with my Case Manager. Meetings and/or calls with my case manager will be agreed upon together and will occur at least once monthly. We will set goals and track progress.
- In order to get or maintain housing I agree to work on a budget with my case manager and think about ways to cut my expenses. This may include moving to less expensive housing, cancelling services/selling items that are not essential to basic needs and/or applying for additional help from other social services organizations.
- I agree to report any changes in my income, household family size or housing to my Case Manager.
- Violence, aggressive behavior, abusive language, threatening and harassment of any kind will not be tolerated and will result in immediate exit from the program.
- If I miss or cancel 3 meetings or do not have contact with my case manager for 30 days I may be exited from the program.
- If I am dropped from services because I don't comply with the program there will be a minimum 12 month waiting period before I or any of my household members may be reconsidered for BSS Plus ESG-CARES [CV].
- I understand that I or any of my household members can only be enrolled in BSS Plus ESG-CARES [CV] with one agency at any given time and, once enrolled in BSS Plus ESG-CARES [CV], we cannot be re-enrolled in BSS Plus ESG-CARES [CV] (even with another agency) until 12 months after the program exit date.
- I must use any funds provided through the BSS+ ESG-CARES [CV] program for their planned use. If I misuse any funds, 1) it will be my responsibility to repay these funds in full and 2) I may be subject to program exit and/or unable to receive additional assistance from any BSS+ ESG-CARES [CV], BSS+ or partner agency related program in the future 3) I may face legal action.
- If my Case Manager is unable to reach me at exit, I give permission to contact my back-up contact person (_____) at the following number (_____) to let me know the agency is trying to reach me.

I have been provided with a copy of the agency's client grievance policy (or the location of its posting has been shown to me). The policy has been explained and I understand it. **(Client initials in the box required).**

BSS+ ESG-CARES [CV] Partner Agencies have the right to terminate any client from the program at any time. I have read, agree and understand this form and understand that if I do not comply it may result in termination of services.

Print Client Name (REQUIRED)

Client Signature (REQUIRED)

Date

Case Manager Signature (REQUIRED)

Date