

BSS+ ESG-CARES [CV] Direct Client Assistance Tracking Form-Utility Assistance

Client Name: _____ Service Point ID #: _____

Entry Date: _____ Exit Date: _____

Utility Arrears (cannot exceed 6 months of arrears; the number of months of utility arrears reduces the number of available months of utility assistance)

Date Voucher Submitted	Voucher Number	Assistance type	Amount of assistance	Number of months of arrears paid
		Utility debt electric		
		Utility debt gas		
		Utility debt water		
		Utility debt other		

Utility Assistance-Electric

Electric: 12 total months of utility assistance/arrears available minus ___ months of arrears paid = ___ months of available utility assistance

Date Voucher Submitted	Voucher Number	Assistance type	Amount of assistance	Number of months paid
		Utility assistance		1
		Utility assistance		2
		Utility assistance		3
		Utility assistance		4
		Utility assistance		5
		Utility assistance		6
		Utility assistance		7
		Utility assistance		8
		Utility assistance		9
		Utility assistance		10
		Utility assistance		11
		Utility assistance		12

Utility Assistance-Water

Water: 12 total months of utility assistance/arrears available minus ___ months of arrears paid = ___ months of available utility assistance

Date Voucher Submitted	Voucher Number	Assistance type	Amount of assistance	Number of months paid
		Utility assistance		1
		Utility assistance		2
		Utility assistance		3
		Utility assistance		4
		Utility assistance		5
		Utility assistance		6
		Utility assistance		7
		Utility assistance		8
		Utility assistance		9
		Utility assistance		10
		Utility assistance		11
		Utility assistance		12

Utility Assistance-Gas

Gas: 12 total months of utility assistance/arrears available minus ___ months of arrears paid = _____ months of available utility assistance

Date Voucher Submitted	Voucher Number	Assistance type	Amount of assistance	Number of months paid
		Utility assistance		1
		Utility assistance		2
		Utility assistance		3
		Utility assistance		4
		Utility assistance		5
		Utility assistance		6
		Utility assistance		7
		Utility assistance		8
		Utility assistance		9
		Utility assistance		10
		Utility assistance		11
		Utility assistance		12

Utility Assistance-Other

Other: 12 total months of utility assistance/arrears available minus ___ months of arrears paid = _____ months of available utility assistance

Date Voucher Submitted	Voucher Number	Assistance type	Amount of assistance	Number of months paid
		Utility assistance		1
		Utility assistance		2
		Utility assistance		3
		Utility assistance		4
		Utility assistance		5
		Utility assistance		6
		Utility assistance		7
		Utility assistance		8
		Utility assistance		9
		Utility assistance		10
		Utility assistance		11
		Utility assistance		12

ALLOWABLE: Electric, natural gas, propane, fuel oil, wood or coal

NOT ALLOWABLE: Telephone, internet, cable or satellite television service