

BSS+ EMERGENCY SOLUTIONS GRANT [ESG]—CARES [CV] PROGRAM TRANSFER FORM

Client Name: _____ Date: _____ SP/ID #: _____

Address: _____ Phone Number: _____

Expiring Rental Assistance Program _____ Date of Expiration: _____

Case Manager: _____ Partner Agency: _____

Received approval from _____ at ECHO to transfer client from previous program to BSS+ ESG-CV on
_____ ECHO Staff Member

Date

BSS+ Admin Staff Who Received Transfer Approval from ECHO: _____

Client cannot have more than 30 days lapse between when rental assistance from previous program ended and date client is enrolled in BSS+ ESG-CV.

Applicants must meet all of the following requirements:

- Have been enrolled in a time-limited rental assistance program, other than ESG-CV, that is expiring (i.e., no more rental assistance is available to the client; the length of available case management is not a factor)
- Experienced homelessness just before enrollment in the expiring rental assistance program
- Referred into the expiring rental assistance program through the Coordinated Entry process
- Have no overlap of assistance between the expiring rental assistance program and BSS+ ESG-CV
- Have a gap of no more than one month between exit from the expiring rental assistance program and enrollment into BSS+ ESG-CV
- Lack the resources to maintain housing without assistance of the BSS+ ESG-CV Program
- Coordinate programmatic transfer with Caritas' BSS+/ESG-CV Programs Manager who will facilitate the necessary Coordinated Entry transfer with ECHO

By signing this form, I acknowledge that BSS+ ESG-CV is a time-limited program, and that rental assistance is usually available for up to twelve months, with a maximum of twenty-four months of case management. If enrolled, I agree to create and follow a plan to achieve my housing goals within the limits of the program.

Client Print Name: _____

Client Signature: _____ Date: _____

Intake Staff Print Name: _____

Intake Staff Signature: _____ Date: _____